

29 March 2022

**Notice of the Annual General Meeting of Montessori  
Schools and Centres Australia (MSCA)**

Dear member,

This is to advise you of the upcoming Annual General Meeting of the members of MSCA. The details of this meeting are as follows:

Date:	Wednesday May 18, 2022
Time:	7:30pm AEST
Place:	<a href="#">Click here to join the meeting via Zoom</a> Meeting ID: 830 8146 2964   Passcode: 461696

**At the meeting, members will have the opportunity to:**

- Find out about MSCA's operations and finances.
- Ask questions about the operations and finances of MSCA.
- Speak about any items on the agenda.
- Vote on any resolutions proposed.

**At the meeting, members will be asked to vote to:**

- Accept the annual financial statements.
- Elect directors from the nominations.
- Appoint an auditor.

*The audited 2021 financial statements, 2021 Annual Report, and nominations will be sent to members via email prior to the AGM.*

**Members have the right to appoint a proxy. As per clause 21.5 (d):**

- i. the proxy does not need to be a member of the company
- ii. the proxy form must be delivered to the company at its registered address or the address (including an electronic address) specified in the notice of the meeting, and
- iii. the proxy form must be delivered to the company at least 48 hours before the meeting.

A proxy appointment form is included in this notice and can be returned via email to [admin@msca.edu.au](mailto:admin@msca.edu.au). Please refer to clause 36 and 37 of the MSCA constitution for more information on proxy appointment and voting.

*Bill Conway*

Bill Conway  
MSCA Secretary



# MONTESSORI

## SCHOOLS & CENTRES AUSTRALIA

### Proxy Appointment Form 2022

Appointer: I, *(APPOINTER name)*  
of *(APPOINTER address)*  
being the representative of *(name of school or centre)*  
hereby appoint *(APPOINTEE name)*  
of *(APPOINTEE address)*  
as our proxy to vote in our name and on our behalf at the Annual General Meeting of Montessori  
Schools and Centres Australia, which is to be held on Wednesday May 18th at 7.30pm AEST.

The duties of *(APPOINTEE name)*  
as our proxy are as follows:

This proxy is only valid for the Annual General Meeting on Wednesday May 18th 2022.

This proxy is valid until:

Signed by APPOINTER: \_\_\_\_\_ Dated \_\_\_\_\_ day of \_\_\_\_\_ 2022